



Guildhall Improvement Committee

Date: WEDNESDAY, 12 DECEMBER 2012

Time: 3.00pm

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members: Deputy Sir Michael Snyder (Chairman) Stuart Fraser (Ex-Officio Member)
Mark Boleat (Deputy Chairman) Deputy John Owen-Ward (Ex-Officio Member)
Ray Catt (Ex-Officio Member) Alderman Simon Walsh
Roger Chadwick (Ex-Officio Member)

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John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF PREVIOUS MEETING**
To agree the public minutes and summary of the meeting held on 6 September 2012 (copy attached).

For Decision
(Pages 1 - 2)

4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE.**
5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT.**
6. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act as follows:-

Item No	Exemption Paragraph
7 – 11	3

Part 2 – Non-Public Agenda

7. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 6 September 2012 (copy attached).
8. **PROGRESS OF GUILDHALL IMPROVEMENT PROJECT RELATED WORKS BEING UNDERTAKEN BY THE CITY SURVEYOR - UPDATE**
Report of the City Surveyor (copy attached).
9. **PROJECT DIRECTOR'S REPORT**
A report of the Project Director – As with previous reports, items to note or for decision will be highlighted in ***bold italic*** (separately circulated).

For Decision
(Pages 3 - 4)

For Decision
(Pages 5 - 10)

For Decision/Information
(Pages 11 - 20)

10. **MAIN CONTRACT DISPUTES STRATEGY**

Joint report of the Chamberlain and the Comptroller and City Solicitor (copy attached).

For Decision
(Pages 21 - 24)

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILE THE PUBLIC ARE EXCLUDED**

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Agenda Item 3

GUILDHALL IMPROVEMENT COMMITTEE Thursday, 6 September 2012

Minutes of the meeting of the Guildhall Improvement Committee held in a Committee Room, West Wing Guildhall, EC2 on Thursday, 6 September 2012 at 3.00 pm

Present

Members:

Sir Michael Snyder (Chairman)
Ray Catt
Roger Chadwick
Alderman Simon Walsh

Officers:

Simon Murrells	- Assistant Town Clerk
Jacqui Daniels	- Town Clerk's Department
Chris Bilisland	- Chamberlain
Kate Limna	- Chamberlain's Department
Philip Mirabelli	- Comptroller and City Solicitor's Department
Richard Litherland	- City Surveyor's Department
John Kelly	- City Surveyor's Department

Also Present:

Alan Moore, Project Director	- Trench Farrow
Graham Grabski	- Northcroft
Mike Doyle	- TP Bennett
An External Legal Adviser	

1. APOLOGIES

Apologies for absence were received from Mark Boleat, Stuart Fraser and Deputy John Owen-Ward.

2. DECLARATIONS BY MEMBERS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations.

3. MINUTES OF PREVIOUS MEETING

The public minutes and summary of the meeting held on 28 June 2012 were approved.

4. DATES OF FUTURE MEETINGS

The Committee noted the dates of future meetings as follows:-
Wednesday 12 December 2012 at 3pm;
Wednesday 26 June 2013 at 1.45pm;
Thursday 5 September 2013 at 1.45pm; and
Wednesday 4 December 2013 at 1.45pm.

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE.**

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT.**

There were no urgent items.

7. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act:-

Item No.

11 - 14

Exemption Paragraphs

3

**SUMMARY OF MATTERS CONSIDERED WITH
THE PUBLIC EXCLUDED**

8. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 28 June 2012 were approved.

9. **PROGRESS OF GUILDHALL IMPROVEMENT PROJECT RELATED WORKS BEING UNDERTAKEN BY THE CITY SURVEYOR - UPDATE**

A report of the City Surveyor was received.

10. **PROJECT DIRECTOR'S REPORT**

A Report of the Project Director was approved.

11. **MAIN CONTRACT DISPUTES STRATEGY**

A joint report of the Chamberlain and the Comptroller and City Solicitor was approved.

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILE THE PUBLIC ARE EXCLUDED**

There were no urgent items.

The meeting ended at 3.40pm

CHAIRMAN

Contact Officer: Jacqui Daniels

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Agenda Item 7

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Agenda Item 8

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Agenda Item 9

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of the Local Government Act 1972.

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Agenda Item 10

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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